

# Request for Strata Corporation Records and Documents

## General Information

Name of person requesting documents: \_\_\_\_\_ Company name: \_\_\_\_\_

Address of company: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Strata plan No: \_\_\_\_\_ Strata lot No: \_\_\_\_\_

Civic address of Strata property: \_\_\_\_\_

Registered owner(s) name(s): \_\_\_\_\_

## Required Information for Form F

Purchaser(s) name (Form F only): \_\_\_\_\_

P.I.D. # (Form F only): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Will purchaser be residing (Form F only):  Yes  No

If No, non-resident address: \_\_\_\_\_

Completion date (Form F only): \_\_\_\_\_ Possession date (Form F only): \_\_\_\_\_

Requested Document(s)	7 Days (fees do not include HST)	Please check all that apply (fees do not include HST)
Form B – Information Certificate	<input type="checkbox"/> \$35.00	<input type="checkbox"/> same day additional \$200.00 <input type="checkbox"/> next day additional \$150.00 <input type="checkbox"/> 2 days additional \$100.00 <input type="checkbox"/> 3 days additional \$75.00 <input type="checkbox"/> 4-6 days additional \$ 50.00
Form F – Certificate of Payment	<input type="checkbox"/> \$15.00	
Registered Strata Plan	<input type="checkbox"/> \$12.00	<input type="checkbox"/> same day additional \$200.00 <input type="checkbox"/> next day additional \$150.00 <input type="checkbox"/> 2 days additional \$100.00 <input type="checkbox"/> 3 days additional \$75.00 <input type="checkbox"/> 4-6 days additional \$ 50.00
Strata Minutes (1 Year)	<input type="checkbox"/> \$25.00	
Strata Minutes (2 Years)	<input type="checkbox"/> \$50.00	
Strata Minutes (3 Years)	<input type="checkbox"/> \$75.00	
Current Monthly Financial Statements	<input type="checkbox"/> \$15.00	
Bylaws & Rules	<input type="checkbox"/> \$25.00	
Engineer's Report	<input type="checkbox"/> \$60.00	
Depreciation Report	<input type="checkbox"/> \$60.00	
	<b>Sub-Total :</b>	<b>Sub-Total:</b>
	<b>Final Amount Due:</b>	

Method of Delivery:  Pick Up  Fax - \$5.00  Email - \$5.00 \_\_\_\_\_

Visa Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Note: If picking up documents in person a cheque can be written and brought to Korecki Real Estate.*

I hereby confirm that I am  a registered owner or  an agent authorized by an owner and entitled to receive the documents ordered. I further agree to pay the charges in full upon placement of the order and understand this is non-refundable once the order is processed.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_